Ecological Monitoring System Australia

**Application form to be recognised as an EMSA-approved Botanist**

## Overview

* Read this application form in unison with the information sheet *Ecological Monitoring System Australia: Requirements to make flora species determinations in the Floristics module*.
* This form is for ecologists/botanists to apply to be recognised as an EMSA-approved Botanist.
* EMSA-approved Botanists can complete species determinations of plant specimen vouchers collected using the EMSA Floristics module.
* Taxonomists and botanists employed by recognised herbaria are not required to complete this form.
* Submit the completed application form or email any questions to [LTMP@dcceew.gov.au](mailto:LTMP@dcceew.gov.au). Please allow for 4 weeks for your application to be assessed.

## Applicant skills and experience self-assessment

* Complete the checklist below before progressing to the next step.
* EMSA recommends you meet the minimum target of at least 60 points before progressing.

|  |  |
| --- | --- |
| Criteria | Self-assessed points |
| Qualifications |  |
| Relevant qualification from a recognised institution (e.g. a university or TAFE) that results in a thorough knowledge of the principles and practice of plant identification and plant taxonomic nomenclature. For example, this should include a unit specific to plant identification skills, i.e. Plant Identification, [Identify plant specimens](https://training.gov.au/Training/Details/AHCPCM303/unitdetails) **Max points: 20** |  |
| Training by a recognised institution or registered training provider on plant identification skills and techniques. This can included workshops and short courses, and be for specific environments or plant taxa, i.e. Rainforest plant identification, identifying native grasses.**Max points: 10** |  |
| Membership of a recognised organisation or certificate program relevant to ecology/botany, where skills or knowledge are demonstrated in order to be granted membership or relevant certification, i.e. Certified Environmental Practitioner (CEnvP) Program – Ecology Specialist. **Max points: 10** |  |
| Field experience |  |
| Experience within the last 2 years and a total of at least 5 years, leading flora surveys in a field-based environment at a rate of no less than 5 comprehensive botanical surveys that focussed on locating and identifying threatened plants or near threatened plants per year. **Max points:**  **Project applicable state/territory: 30**  **Project applicable NRM region: 40** |  |
| Experience within the last 2 years, participating in flora surveys in a field-based environment at a rate of no less than 3 comprehensive botanical surveys that focussed on locating and identifying native plants.  **Max points:**  **Project applicable state/territory: 10**  **Project applicable NRM region: 20** |  |
| Number of plant specimens you have collected that have been retained/incorporated into a state/territory/National Herbarium collection (i.e. government herbaria).  **Max points: 5 points per 5 plant specimens retained to a maximum of 40 points** |  |

## Application

Complete the fields below if you achieved a minimum of 60 points in the self-assessment.

### Applicant details

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Organisation |  |
| Position/role |  |
| Work phone |  |
| Work email |  |
| Secondary Email (note this could be your personal email) |  |
| Resume | Please attach a copy of your resume to your application. Alternatively, list relevant positions, skills and experience in conducting flora identification below if you do not have a current resume. You can include some information you drew on for the self-assessment. |

### Applicant references

Please include the contact details of two referees who can vouch for your skills and experience. Ideally, this should include:

* A referee from recognised herbaria who can confirm your skills and experience.
* A referee who can vouch for your field identification skills, such as a mentor or work colleague.

#### Referee 1

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Organisation |  |
| Phone |  |
| Email |  |
| Working relationship | Describe in <200 works how you have worked with this referee |

#### Referee 2

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Organisation |  |
| Phone |  |
| Email |  |
| Working relationship | Describe in <200 words how you have worked with this referee. |

### Project information

Please include information on the relevant project/s you intend to be conducting herbarium determinations on (add more projects if required).

#### Project 1

|  |  |
| --- | --- |
| Project name |  |
| Bioregion/s (e.g. Australian Alps) |  |
| Overview of the project, including your role in the project |  |
| Project contact person/s |  |

#### Project 2

|  |  |
| --- | --- |
| Project name |  |
| Bioregion/s (e.g. Australian Alps) |  |
| Overview of the project, including your role in the project |  |
| Project contact person/s |  |

## Privacy notice

Personal information means information or an opinion about an identified individual, or an individual who is reasonably identifiable, whether the information or opinion is true or not and whether the information or opinion is recorded in a material form or not.

By completing and submitting this form you consent to the collection of all personal information contained in this form.

The Department of Climate Change, Energy, the Environment and Water (department) collects your personal information (as defined by the *Privacy Act 1988* (Cth)) in relation to this form for the purposes of assessing your request and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your request.

The department may disclose your personal information to the Terrestrial Ecosystem Research Network (TERN) through the operation of the EMSA PAG panel, and other Australian government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988* (Cth). Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See the department’s [Privacy Policy](https://www.dcceew.gov.au/about/commitment/privacy) to learn more about accessing or correcting personal information or making a complaint. Alternatively, email the department at [privacy@dcceew.gov.au](mailto:privacy@dcceew.gov.au).

## Applicant declaration

I declare that the information I have provided is true and correct. I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months’ imprisonment.

I have read and understood the privacy notice and Privacy Policy.

Signature:

Full name:

Date:21/05/2025

## Version control

|  |  |  |
| --- | --- | --- |
| ****Version**** | ****Date**** | ****Version update overview**** |
| **1.0** | **21 May 2025** | **First release** |